

Dear Mr Dinesh,

I am writing this letter to let you know that I have come to a decision to resign from my job so that I can move to a different career path by choosing a different field of my interest.

I had been thinking for a long time if this current career is the right choice for me as I do not seem to enjoy my time at work. I have felt that the job at hand requires a lot of repeated task and involves working in a seated position ^{for long durations}. I am the kind of person who enjoys a more challenging and active work style.

However, I have learnt so much from this work, I have definitely improved my communication and management skills. People skills are very critical in any job and are surely transferable to any work. Moreover I have developed

my software knowledge by becoming well versed in using various applications. I would really miss my team and especially you being my boss and mentor. I would not have had this opportunity if it were not for you who inspired and motivated me to achieve my tasks.

It would really mean a lot to me if you could write a letter of reference about what qualities and talent I possess. For my next venture, this letter would help me a lot by giving a brief summary of me to the employer.

Thank you for all the help and support ^{all} throughout the years.

Yours sincerely,
Paul Hinton