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Letter

Dear Sir or Madam,

I am writing this letter to request you to change my current room i.e T-404 to any room in the Engineer's building.

I am a student of Bachelor of Technology in computer science stream. I took admission in the course last year and was allotted T-404 room of John's Hostel. The room is twin sharing and my roommate is pursuing Bachelor of Music from the Arts department of our college.

Initially, I and my roommate decided to respect our privacy and peace, but gradually he started to practice music in the room. Due to the noise, I am not able to concentrate on my academics, resulting in poor score card. Moreover, many of my roommate's friends often visit our room for get-together and weekend parties. Eventually, I get no or

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minimum sleep in night, causing serious health issues.

I would be the most grateful, if you could allocate me a room in Engineer's building as I would then have a roommate sharing similar interest.

Also, I would like to

I am looking forward to your positive response.

Yours faithfully,
Akshay Kumar Sharma